



This application has been prepared to expedite the SBA loan process as much as possible. For prompt processing, please complete and provide the following.

- Loan Request Form**
- Personal Financial Statement**
Complete for anyone with a 20% or greater interest in the company. Copy form as needed.
- Management Resume(s)**
Complete for anyone with a 20% or greater interest in the company. Copy form as needed.
- Business Background Form**
- Business Debt Schedule**
This schedule should match the Interim Financial Statement requested below.
- Business Financial Statements and Tax Returns**
Income statements, balance sheets and tax returns for the prior three fiscal year ends or as applicable.
- Interim Financial Statement**
Not over 60 days old, signed and dated.
- Personal Federal Tax Returns**
For three prior years, or as applicable, for anyone with 20% or greater interest in the company.
- Three Years of Financial Projections**
- Purchase Contract**
- Other**

If you have any questions when completing the attached forms, or would like assistance, please call 1-888-278-1079 and ask for the SBA Department.

PATRIOT ACT NOTICE. U.S. Federal law requires all financial institutions to obtain, verify, and record information that identifies each person (individuals and businesses) who opens an account. What this means for you: When you open an account, we will ask you for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

SBA LOAN APPLICATION (CONTINUED)

1. LOAN REQUEST FORM

COMPANY NAME		TYPE OF BUSINESS	BUSINESS TAX ID NUMBER	
BUSINESS STREET ADDRESS		CITY	STATE	ZIP CODE
DAYTIME PHONE	FAX	E-MAIL ADDRESS	WEBSITE	
<input type="checkbox"/> PROPRIETORSHIP <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION <input type="checkbox"/> LLC <input type="checkbox"/> TRUST				

OWNERSHIP OF APPLICANT COMPANY

List all officers, directors, partners, owners and co-owners, and all stockholders with 20% or more of total stock issued.

Name	Title	% of Ownership	SSN

ESTIMATED PROJECT COSTS

Land Acquisition \$ _____

New Building Construction \$ _____

Land and Building Acquisition..... \$ _____

Building Improvements or Repairs \$ _____

Acquisition of Machinery/Equipment \$ _____

Inventory Purchase \$ _____

Working Capital (including accounts payable) \$ _____

Business Acquisition \$ _____

Debt Refinance \$ _____

Loan Fees \$ _____

Other \$ _____

TOTAL PROJECT AMOUNT \$ _____

DOWN PAYMENT \$ _____

PROPOSED LOAN AMOUNT \$ _____

SBA LOAN APPLICATION (CONTINUED)

2. PERSONAL FINANCIAL STATEMENT Date _____

NAME		HOME PHONE	
HOME STREET ADDRESS	CITY	STATE	ZIP CODE

CHECK AS APPLICABLE—Applicant is applying for this loan:

- Individually without co-signer or guaranty of a relative or other person(s) or entity. Note: Applicants, if married may apply for separate account.
- Jointly, with the co-signature or guaranty of one or more persons or entities (including any existing guarantors).

Name of other person(s) and entit(ies)

ASSETS	OMIT CENTS	LIABILITIES	OMIT CENTS
Cash on Hand and in Banks	\$	Accounts Payable	\$
Savings Account		Notes Payable (to Bank and Others) (Describe in Section 2)	
IRA		Installment Account (Auto) Monthly Payment \$	
Accounts and Notes Receivable (Describe in Section 5)		Loans on Life Insurance	
Life Insurance— Cash Surrender Value Only		Mortgage on Real Estate (Per Schedule or Real Estate Owned)	
Stocks and Bonds (Describe in Section 3)		Unpaid Taxes (Describe in Section 6)	
Real Estate (Describe in Section 4)		Other Liabilities (Describe in Section 7)	
Automobile		TOTAL LIABILITIES	
Other Personal Property (Describe in Section 5)		NET WORTH	
Other Assets (Describe in Section 5)			
TOTAL ASSETS	\$	TOTAL LIABILITIES & NET WORTH	\$

SECTION 1: SOURCE OF INCOME		CONTINGENT LIABILITIES	
Salary	\$	As Endorser or Co-Maker	\$
Net Investment Income		Legal Claims and Judgements	
Real Estate Income		Provision for Federal Income Tax	
Other Income		Other Special Debt	
Description of Items Listed in Section 1			

SECTION 2: NOTES PAYABLE TO BANKS AND OTHERS				
Name and Address of Noteholder	Original Balance	Current Balance	Payment Amount	How Secured or Endorsed Type of Collateral

SECTION 3: STOCKS AND BONDS			
Number of Shares	Name of Securities	Market Value	Total Value

SBA LOAN APPLICATION (CONTINUED)

SECTION 4: REAL ESTATE OWNED			
	Property A	Property B	Property C
Address of Property			
Date Purchased			
Purchase Price			
Present Market Value			
Name of Mortgage Holder			
Address of Mortgage Holder			
Account Number			
Mortgage Balance			
Amount of Payment per Month/Year			
Gross Rental Income			

SECTION 5: OTHER PERSONAL PROPERTY, ACCOUNTS AND NOTES RECEIVABLE AND OTHER ASSETS
 (Describe, and if any is pledged as security, state name and address of lien holder, amount of lien and terms of payment.)

SECTION 6: UNPAID TAXES
 (Describe in detail, as to type, to whom payable, when due, amount, and to what property, if a tax lien is attached.)

SECTION 7: OTHER LIABILITIES
 (Describe in detail)

SECTION 8: LIFE INSURANCE HELD
 (Give face amount and cash surrender value of policies—name of insurance company and beneficiaries.)

Right to Appraisal Copy. You have the right to a copy of the appraisal report used in connection with your application for credit. If you wish a copy, please write to us at First Republic Bank, 1400 Civic Drive, Walnut Creek, CA 94596. We must hear from you no later than 90 days after we notify you about the action taken on your credit application or you withdraw your application. In your letter, give us your name as it appears on your loan application and the address you want the report mailed to. If we receive a written request from you for the appraisal report, we will advise you in writing of the cost of the report. Upon receipt of the amount, we will provide a copy of the report to you within 30 days of the request.

I authorize SBA/Lender to make inquiries as necessary to verify the accuracy of the statements made and to determine my creditworthiness. I certify the above and the statements contained in the attachments are true and accurate as of the stated date(s). These statements are made for the purpose of either obtaining a loan or guaranteeing a loan. I understand FALSE statements may result in the forfeiture of benefits and possible prosecution by the U.S. Attorney General (Reference 18 U.S.C. 1001).

X _____
 SIGNATURE SOCIAL SECURITY NUMBER DATE

X _____
 SIGNATURE SOCIAL SECURITY NUMBER DATE

SBA LOAN APPLICATION (CONTINUED)

3. MANAGEMENT RESUME (Copy as Needed)

Please fill in all spaces. Use full first, middle and maiden names—no initials please. If an item is not applicable, please indicate.

NAME FIRST	MIDDLE	MAIDEN	LAST		
TITLE	SOCIAL SECURITY NUMBER	DATE OF BIRTH	PLACE OF BIRTH		
ARE YOU A US CITIZEN?	IF NO, ALIEN REGISTRATION NUMBER (PLEASE ATTACH A COPY OF FRONT AND BACK)				
<input type="checkbox"/> YES <input type="checkbox"/> NO					
DRIVER'S LICENSE NUMBER	STATE	ISSUE DATE	EXPIRATION	HOME PHONE	BUSINESS PHONE
HOME STREET ADDRESS			CITY	STATE	ZIP CODE
PREVIOUS STREET ADDRESS			CITY	STATE	ZIP CODE
AT PREVIOUS ADDRESS FROM (MONTH AND YEAR)		TO (MONTH AND YEAR)			
SPOUSE'S FIRST NAME	MIDDLE	MAIDEN	LAST		
SPOUSE'S SOCIAL SECURITY NUMBER	DATE OF BIRTH	PLACE OF BIRTH			
IS SPOUSE A US CITIZEN?	IF NO, ALIEN REGISTRATION NUMBER (PLEASE ATTACH A COPY OF FRONT AND BACK)				
<input type="checkbox"/> YES <input type="checkbox"/> NO					
SPOUSE'S DRIVER'S LICENSE NUMBER	STATE	ISSUE DATE	EXPIRATION		

Are you employed by the U.S. Government? Yes No Agency/Position _____

Have you or your business or any business with which you have been associated ever been in bankruptcy or insolvency proceedings? Yes No

Are you or your business involved in any pending lawsuits? Yes No

Are you or your business presently under indictment or on parole or probation? Yes No

Have you ever been charged with or arrested for any criminal offense other than a minor vehicle violation? Yes No

Have you ever been convicted of any criminal offense other than a minor motor vehicle violation? Yes No

Have you ever had a prior SBA Loan or any government financing? Yes No

Are you more than 60 days delinquent under the terms of any (a) administrative order, (b) court order, or (c) repayment agreement that requires payment of child support? Yes No

Are any of your assets held in a trust? Yes No

If any of the above answers are yes, please provide details.

EDUCATION

College	Dates Attended	Major	Degree

MILITARY SERVICE BACKGROUND

Branch _____ From _____ To _____ Honorable Discharge? _____

Rank at Discharge _____ Major Assignments/Accomplishments _____

SBA LOAN APPLICATION (CONTINUED)

WORK EXPERIENCE (List chronologically, beginning with present employment)

Company Name/Location _____

From _____ To _____ Title _____

Duties _____

Company Name/Location _____

From _____ To _____ Title _____

Duties _____

4. BUSINESS BACKGROUND (Use separate attachments to answer questions if necessary)

Number of employees: Current _____ Proposed _____

What is the approximate size (sq. ft.) of your current facility? _____

If moving, what is the approximate size (sq. ft.) of the new facility? _____

What percentage of the new facility do you plan to occupy? _____

Do you own any other businesses? _____

Terms of current lease _____

We have identified below key items we need to know about your business. If you have a more in-depth business plan already completed, please submit it with the application.

Type of business including products and service offered.

Complete history of business including start-up dates, analysis of industry to include customer base, trends, completion and the seasonality of the business, if applicable. Also discuss the future plans for growth or expansion, if applicable.

General location description including general area description, access and visibility.

How will this loan benefit your business?

SBA LOAN APPLICATION (CONTINUED)

5. BUSINESS DEBT SCHEDULE

Company Name _____

Indebtedness: Furnish the following information on all installment debts, contracts, notes and mortgages payable. Indicate by an asterisk (*) items to be paid by loan proceeds and reason for paying same (present balance should agree with latest Balance Sheet submitted). Do not include accounts payable of accrued liabilities.

Creditor Name/Address	Original Date	Original Amount	Present Balance	Interest Rates	Monthly Payment	Maturity Date	Collateral Security
TOTAL PRESENT BALANCE **				** Total must agree with balance shown on interim balance sheet.			
*Same as interim financial statement							

6. AUTHORIZATION TO RELEASE INFORMATION

I/We hereby authorize the release to First Republic Bank of any and all information they may require at any time for any purpose related to our credit transaction with them. I/We further authorize First Republic Bank to release such information to any entity they deem necessary for any purpose related to our credit transaction with them.

I/We hereby certify that the enclosed information (plus any attachments or exhibits) is valid and correct to the best of my/our knowledge.

I/We hereby acknowledge that all loan approvals will be in writing and subject to the terms and conditions set forth in a commitment letter signed by an officer of First Republic Bank.

X _____
SIGNATURE DATE

X _____
SIGNATURE DATE