

## Supplier/Vendor

## Authorization Agreement for Automatic Payments (ACH Credits)

I hereby authorize First Republic Bank to initiate deposit (credit) entries and (if necessary) adjustments for any credit entries made in error to our account indicated below. I further authorize the financial institution named below to credit and/or debit entries to this account.

Debit entries can only be made to correct duplicate or erroneous payments and must be made within five (5) business days of Pay Date.

Financial Institution	Account Number (Checking Only)
Address	Transit / ABA Routing Number
City, State, Zip	
This authorization agreement remains in full force and effect until First Republic Bank has received notice from me of its termination. Such termination must be made in such time and in such manner as to afford First Republic a reasonable opportunity to act on it.  This represents SETUP authorization  This represents a CHANGE of previously authorized information (please include only the information to be changed)	
Signature	Print Name
Title	
Supplier Name	Supplier Phone Number
Supplier Address	
Supplier Email (required)	
Required: Please attach a voided or check copy here	
If company policy prohibits attaching a check, First Republic Bank is authorized to set up ACH based on the account information provided as being true and correct. Supplier will not hold First Republic Bank liable if the information is incorrect.	

**Treasurer or Other Officer** 

Signature Print Name

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