

FIRST REPUBLIC TRUST COMPANY

It's a privilege to serve you®

WebLink Navigation Guide

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On-Line Help

When you click on HELP at the top of the screen, the following view is presented. By clicking on any of the underlined topics (for example, Navigation Tips) the information regarding that topic is displayed. The HELP area includes complete instructions for using all areas. To exit the HELP area, click on the "X" button in the upper right hand corner of the screen.

Click on "X", in the upper right hand corner to return to the portfolio views.

Online Help

Introduction Downloading Account Information

Viewing Account Data Navigation Tips
Viewing Portfolio Holdings Emailing Reports

Viewing Transactions Changing Your Email Address

Select Data Columns and Order Changing Your Password

Select Sort Order Changing Your Password Challenge

Select Time Period Viewing Options

Finding an Account Exiting

Printing Reports Glossary

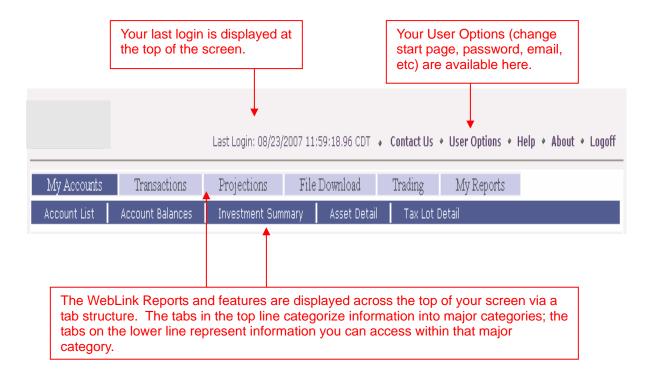
Click on any of the topics to go directly to that particular topic. Once in the topic, you can return to this menu by using the BACK button on the top of your screen.

Please review this information thoroughly prior to using WebLink so you may take full advantage of all the features offered.

Index

System Navigation

A report/activity tab line is presented with every view. Each tab represents a different grouping of reports or specific actions that you may take. When accessing a specific report, you can click on any word or phrase that is underlined and "drill down" to a more detailed level of information. Refer to online help to learn more about each area.



Start Page

If you have access to multiple accounts, you can change the START PAGE in WebLink. Click USER OPTIONS, then START PAGE, and then select either the INVESTMENT SUMMARY or the ACCOUNT LIST page. Changes made here take effect next time you log on.



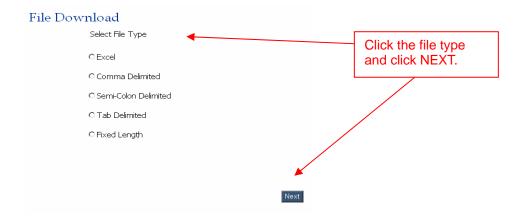


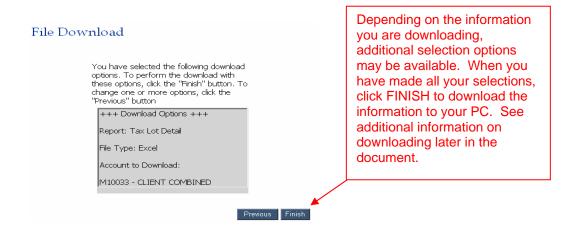
Downloading and Printing

On each Report you can print and download as well as view data as of a certain date and on a traded or settlement basis. If a report is too large for display on one page, the data may be organized on multiple pages. You can move between pages by clicking NEXT, PREVIOUS, or entering a specific page number. To see all pages of information on one continuous screen, click on the VIEW ALL button. You will then need to use the scroll feature to view all of the information.

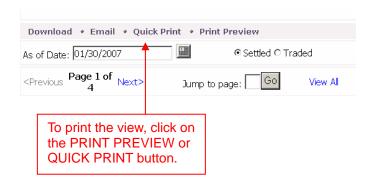
Downloading While Viewing a Report



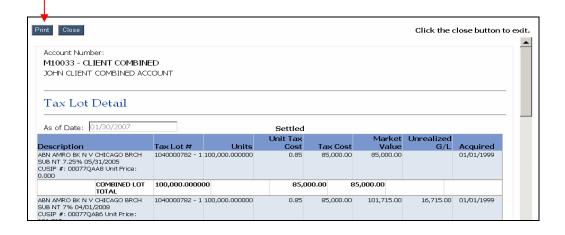




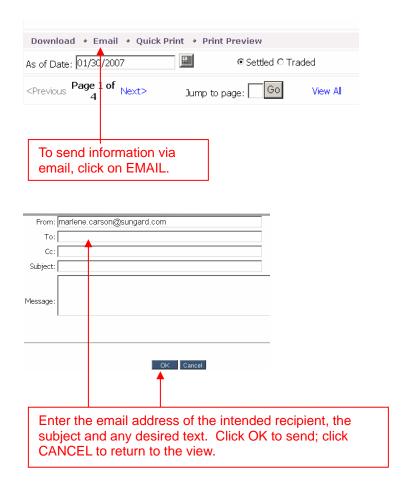
Printing



A print formatted version of the view is presented. Click the PRINT button to print the report to your local printer.



E-mailing Viewed Information



WebLink Features

Available features include:

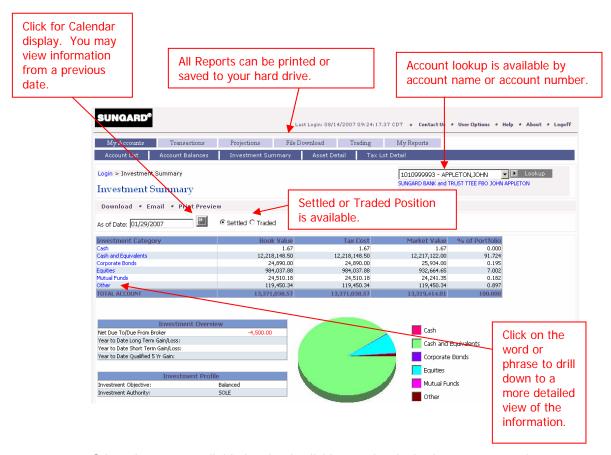
- Immediate access to your portfolio Information from any location via the Internet.
- Portfolio Information displayed on a Settled or Traded basis.
- Portfolio Information displayed on "Current" or "As-of-Date" Basis.
- Long and Short Term Gains/Losses displayed.
- > User selected options for customization of data displayed on reports.
- Ticker Symbol (if selected for display) hyperlinks to an Investment Information site on the Internet.
- Portfolio information displayed graphically.
- Cash Projection information for up to 99 days.
- > All reports are viewable and printable.
- Drill Down capabilities for viewing individual asset or transaction detail, including individual tax lot information for each asset.
- Download of information into a spreadsheet format, such as EXCEL.
- Download of information into a personal financial management system, such as QUICKEN or MS Money
- Capability to view a statement on your Portfolio Management/Trust Account via the Internet.

WebLink Trust View Reports Include

- 1. My Accounts
 - a. Account List
 - b. Account Balance General (including Cash Management Balances)
 - c. Investment Summary with Pie Chart
 - i. Investment Detail
 - ii. Tax Lot for a Single Investment
 - d. Asset Detail
 - i. Tax Lot for a Single Investment
 - e. Tax Lot Detail
- 2. Transactions
 - a. Posted Transaction Activity
 - i. Posted Transaction Detail
 - b. Pending Transaction Activity
 - i. Pending Transaction Detail
- 3. Cash Projection Summary
- 4. Cash Projection Detail

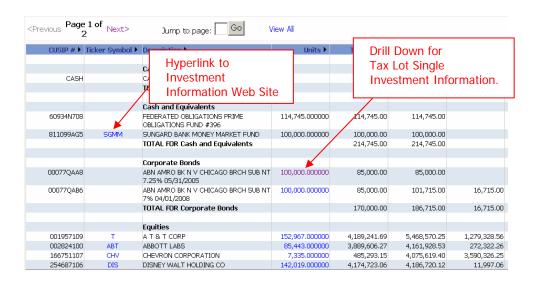
Trust Report Views

Once your User ID and Password have been verified, you are presented with an Investment Summary or Account Listing. If you have access to more than one account, a dropdown box provides a list of the accounts to which you have access. The ten accounts you have used most recently are listed first. You may add accounts to this list via the LOOK UP button. To access additional accounts, click on the account you wish to view.



Other views are available by simply clicking on the desired report name tab or highlighted word or phase.

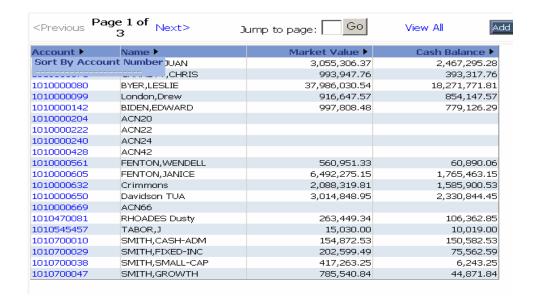
Asset Detail



Tax Lot Single Investment

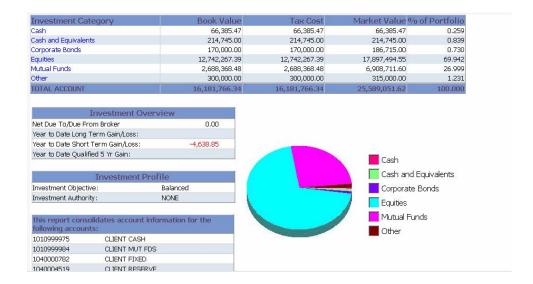


Account List



This view is only available if you have access to multiple accounts

Investment Summary Pie Chart with Asset Breakdown



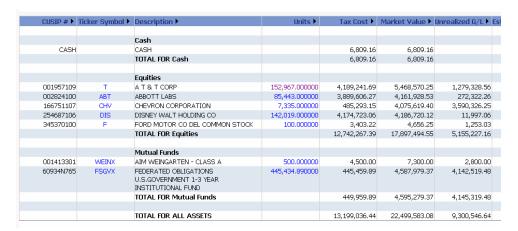
Account Balance

The report displays account liquidity, including cash and cash equivalents.



Asset Detail

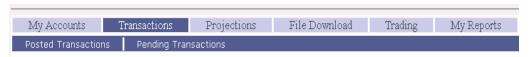
The report displays individual assets held in the account.



Tax Lot Detail

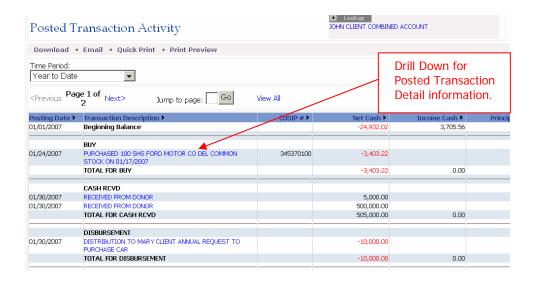


Transaction Activity



Posted Transaction Activity Summary and Detail

Click on an individual transaction to drill down and see the Transaction Detail.



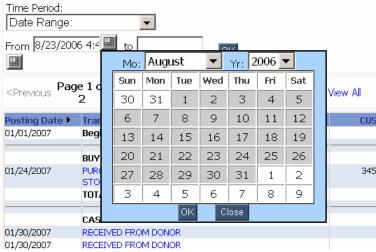


Posted Transaction Activity Summary Date Selection



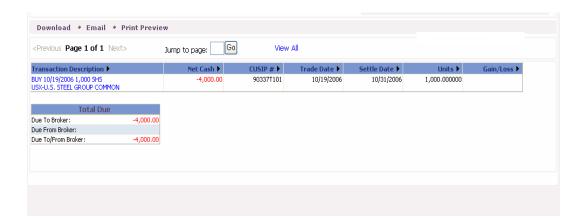
You can choose any of the quick date selections or a date range. When you choose Date Range a Start and End Date selection box is presented. You may choose the Start and End date via the calendar look up button.





Pending Transaction Activity

Information is displayed for trades that have been executed and are awaiting settlement.



Pending Transaction Detail



Cash Projection Reports

The Cash Projection Reports provide the capability to preview an account's projected cash transaction activity. The number of days to project can be from 1-99. The types of activity reported are:

□ Receipts

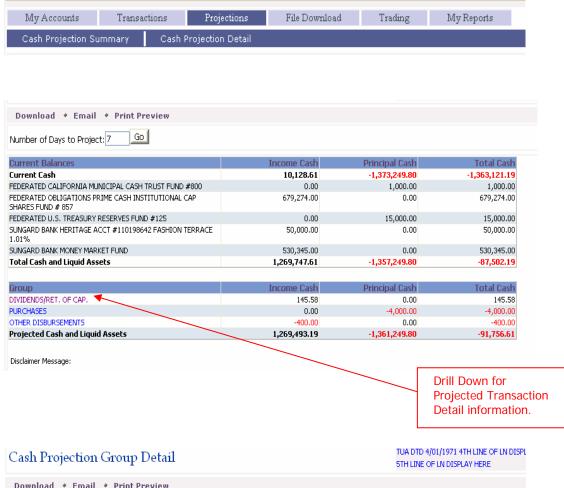
- SMAC sell Represents a completed trade
- Completed sell and block sell orders
- Miscellaneous asset sells Represents mutual fund trades
- Maturities occurring within the date range
- Dividends / return of capital
- Interest
- Principal distributions
- Mortgage backed security payments
- Miscellaneous receipts Represents recurring receipts such as social security, pension payments, etc.
- Interest from trade transactions
- Receipts from account transfers generated

Disbursements

- Buys
- Completed buys or block buy
- Trade orders in a completed status
- Miscellaneous asset buys Represents mutual fund trades
- Fixed dollar remittances
- Estimated federal tax payments

Cash Projection Summary

This report provides a projection window to view incoming and outgoing cash transactions.





Cash Projection Detail



Report Options

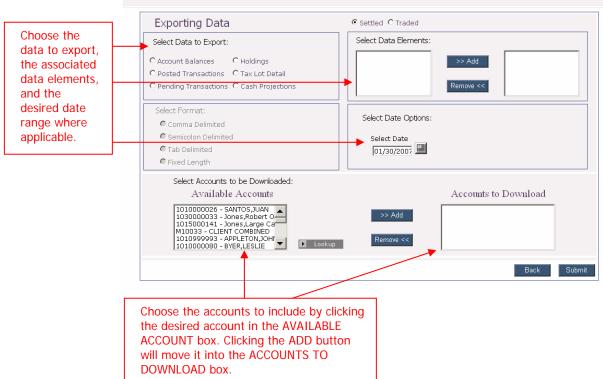
You can change viewing options for each column on reports. When you place your mouse over a column heading, a drop down menu displays the sort options and additional data elements available for the specific column. You can delete columns by placing your mouse over the column heading and clicking REMOVE on the drop down menu. You can add a column by placing your mouse over the desired column on the drop down menu and clicking. The column is added after the column you have currently highlighted. Selections made here stay in effect until you change them.



Download Capabilities

The File Download function allows you to download report information for further viewing, printing, and analysis. As an example, you can download a file, save it to disk and/or import the file into Microsoft Excel.





The Account Balances report is now available. Click here to open or save your report, or click OK to return to File Download.

OK

Download the report to your PC.

User Options

The User Options menu allows you to change your log on password, email address, and Forgot Password challenge question. In each option, enter and confirm your information as required and then save your changes.

You may be asked to change your password on a recurring basis. To perform this function, go to User Options and click the Password tab. Type in your old password, your new password, and then verify your new password by typing it again in the Confirm Password box.

Change Password

Password	Email	Challenge	Change Welcome	Unregister	Start Page		
Change Password							
Old Passwo	rd:						
New Passw	ord:						
Confirm Pa:	ssword:						
When changing your password, you must enter between 6 and 32 characters with no spaces. The password must contain at least 1 number, and must not contain your UserID.							

Based on the security standards of First Republic, you are required to have combination of alpha characters, numeric characters and special characters in your password and a required minimum length of six (6) characters for your password. If you do not adhere to the standards when changing your password, the screen displays a warning message alerting you to the error.

Change Email

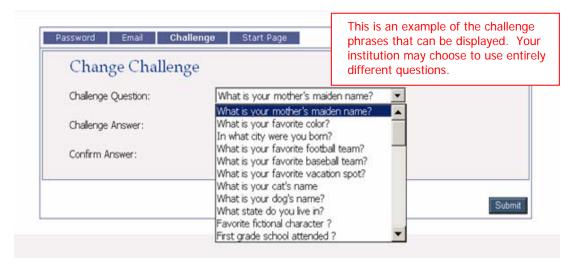
Your e-mail address stored in WebLink is used for notifying you of any invalid logins to your account and for the Forgot Password feature. A temporary password will be sent to your email address if you have forgotten your password.



Change Challenge

You can enter a response to the Challenge Question that is displayed when you forget your password. Remember this response since it is required to answer the Forgot Password question. Once answered correctly, WebLink sends you a temporary password for your next login. Once logged in, you are required to change your password.

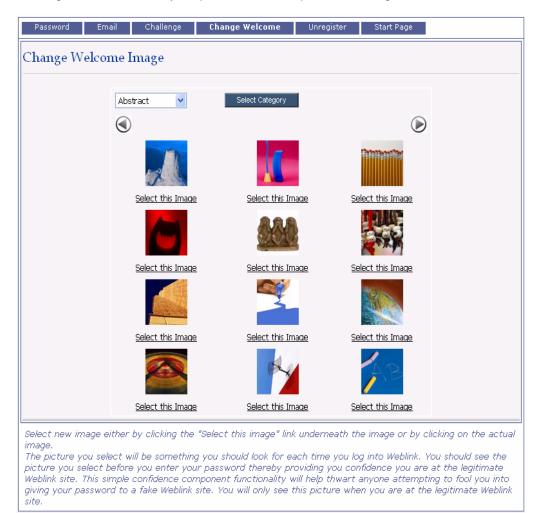
This challenge is also used as part of the login procedure. If you have not chosen a question previously, you are prompted to do so the next time you login.





Change Welcome

You can change your Welcome Image and phrase that appears when you login. Once you have selected your new image, you are prompted for a new Welcome Message. You must enter your password to complete the change.



Unregister

The Unregister option unregisters all computers you may have used to access your portfolio information. At next login, you are prompted to answer a challenge question to access your information.



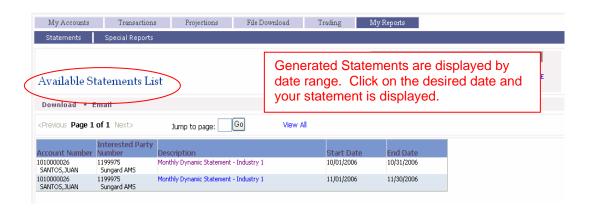


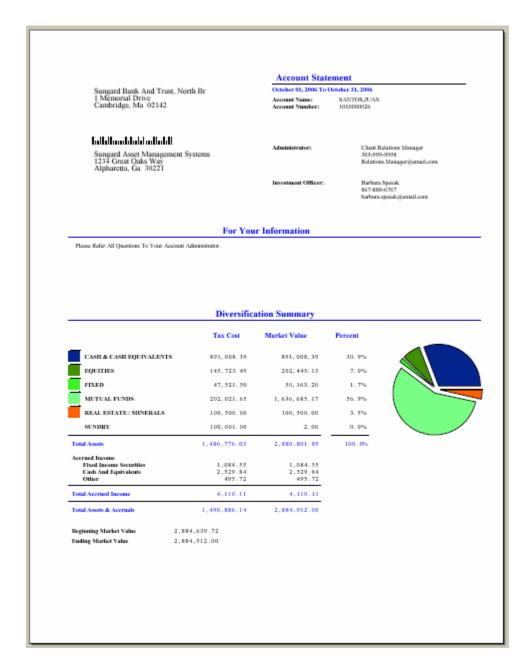
Web Statements

To view your Web Statements, you must have Adobe Acrobat Reader installed on your computer. Once you have logged onto WebLink, click on My Reports.

The Web Statements that have been generated for your account(s) are displayed by date range.

This is the view for your Web Statements. Click on the statement you wish to view. The system opens an Adobe window to display the statement.





There is an option for you to receive an email when your Web Statement is available. If you would like to receive this email notification, please contact your account administrator.